

Summer Youth Internship Webinar

Q&A

January 17, 2023

1. **The award money seems low given last year \$2.3 million was awarded. Is there more money available or has the program been reduced this much?**

Answer: Last year the State appropriated \$250,000 for the Summer Youth Internship Program. The remaining funding came from SLFRF Federal funds. At this time, we do not anticipate requesting Federal funding.

2. **Why the requirement for W-2 employees?**

Answer: This was an error in the Notice of Funding Opportunity. Participants are required to complete W-4s (to verify that wages are paid). The employer would be the one completing the W-2s.

3. **Program supplies and materials "less than \$5,000 per category." Is this per student or for the whole program?**

Answer: It's per category (not per participant).

4. **What is a consumable item that is not food or drink?**

Answer: Consumables are goods used by individuals and businesses that must be replaced regularly because they wear out or are used up.

5. **Is virtual training accepted, or are you looking for on-site mainly?**

Answer: Either would be acceptable – you should describe your proposed program in your application. It is a requirement that participants be paid.

6. **What is the process for youth to (co)enroll into WIOA Title I? How extensive is the process?**

Answer: You should reach out to your WIOA Title I contact (listed in the Notice of Funding Opportunity). You will work out the details of the agreement with your local area contact.

7. **Does the business have to be based in Iowa to bid on the grant?**

Answer: The program needs to take place in Iowa with all participants residing in the state of Iowa.

8. **Should the agreement between us & youth with wages to pay be signed by the parent or the student or both?**

Answer: Anyone under 18 years old would need parental signature.

9. **Do taxes come out of intern wages?**

Answer: Yes; however, grant funds may not be used to reimburse for taxes (only net wages are reimbursable).

10. What is the expected turnaround time be for monthly reports to be reviewed and approved?

Answer: Monthly reports will be reviewed as they come in (however, the total review timeframe is dependent on the completeness of the information provided in the report and whether it gets sent back to the awardee for further information/clarification).

How long do you expect we would be waiting for monthly payments?

Answer: Payment processing should take place within two to three weeks. We highly recommend awardees have EFT set up through DAS to receive payments sooner.

11. For monthly reports and receipts, are we required to provide front and back of cleared check at that time? Often youth hold on to checks and don't deposit for weeks and then the amounts spent will not match the amount of receipts. How will we handle that?

Answer: Proof of payment is required. Having participants paid through EFT would eliminate this issue. Once proof of expense and payment has been documented, you would then be eligible for reimbursement. You are not required to submit participant wages monthly; however, you are required to submit a monthly project report and any expenses for the month that you do have proof of payment for.

12. If we have a partnership with WIOA Title I, must all of our participants co-enroll? Or just some?

Answer: We strongly encourage you to work with your local area contact to identify eligible youth participants to co-enroll and outline the process in the agreement/contract form. You will include in your application whether all participants are co-enrolled or only some of them.

13. When do you anticipate that award recipients will be announced?

Answer: We hope to have awards announced mid-April.

14. If we hire a family member to coordinate/work directly with youth participants, is that a conflict of interest?

Answer: Yes, that is a conflict of interest and would need to be disclosed during the application process, including the efforts to mitigate the conflict. Having a conflict does not automatically remove you from consideration.

15. Will prepay amounts be available to select applicants?

Answer: No, no advance payments will be offered.